



## ELECTRICAL VEHICLE CHARGING POINTS

**Y18019**

A KCC FRAMEWORK

# USER GUIDE

FRAMEWORK **Y18019** – Issue No. 1










**Contract Period:** – 1st May 2019 - 30th April 2023 (4 years)

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## LEAD AUTHORITY

If you have any questions about this framework or would like any further information, including the terms and conditions, please contact:

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For any general enquiries  
[psframework@csltd.org.uk](mailto:psframework@csltd.org.uk)

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 New Hythe Lane  
 Aylesford  
 Kent  
 ME20 7FE


### THE AGREEMENT

In accordance with Public Contracts Regulations 2015 (PCR 2015), Kent County Council via KCS Procurement Services have created a national framework agreement (the agreement) for the supply and delivery of **Electrical Vehicle Charging Points – Y18019**.

The framework period is 48 months  
**1st May 2019 to 30th April 2023**

OJEU Notice ref  
**2018/S 243-554690**

OJEU Award ref  
**2019/S 110-268115**

 *Click symbol to return to this page*

**WHAT DOES THE FRAMEWORK COVER?** 

## SECTION ONE – WHAT DOES THE FRAMEWORK COVER?

KCS Procurement Services, on behalf of Kent County Council (KCC), have created a national, user friendly, time and cost-effective framework agreement for the supply of Electrical Vehicle Charging Points to all public sector organisations. Following the governments pledge to cut carbon emissions by 80% by 2050, the sale of new petrol and diesel cars will be banned by 2030. This framework agreement will assist public sector organisations in being prepared for the increase in demand for charging points.

### KEY SERVICES AREAS

The framework agreement supplier(s) will be expected to provide a turnkey service covering the following key areas:



#### FEASIBILITY STUDY

This will include assessing viability of locations, obtaining any required permissions, licences or planning consent, product selection, liaising with all relevant operators and authorities, providing a full report of financial options and costs to the customer.



#### INSTALLATION & DEPLOYMENT

Provide and install the correct equipment to requested location as per the purchase order, including, but not limited to, Electrical Vehicle (hereby referred to as EV) chargers, signage, parking bay markings, cabling and back-office connections.



#### SERVICE & MANAGEMENT

This will include service, maintenance, monitoring and management of charging points (this will also include any existing charge points that have been adopted), provision of management information, ensuring public awareness and collaboration with suitable media such as Zap Map and the National Chargepoint Registry (NCR).

## SECTION TWO – WHO CAN ACCESS THE FRAMEWORK?

All public bodies will have access to this framework agreement but may only do so with the agreement of the contracting authority. Those organisations who may wish to access this framework agreement will be members, affiliates and associates of the CBC Group, blue light services, NHS & NHS trusts, third sector organisations, academic centres (including Academies & free schools), publicly funded organisations and publicly owned private companies, operating within the geographic boundaries of the United Kingdom, Channel Islands, Isle of Man and Northern Ireland. The framework agreement will also be open for use by all other local authorities and public sector bodies.

### ELIGIBLE PUBLIC BODIES

Full details of the classification of potential authorised participants and customer’s geographical areas and organisation classifications are detailed as follows:



#### LOCAL AUTHORITY COUNCILS – UK

**ENGLAND** – County, Unitary, District, Borough, and Metropolitan Councils. (Parish and Community Councils are also permissible users).

 [www.gov.uk/find-local-council](http://www.gov.uk/find-local-council)

**NORTHERN IRELAND** – Administered across 26 Districts of Northern Ireland.

 [www.nidirect.gov.uk/contacts/local-councils-in-northern-ireland](http://www.nidirect.gov.uk/contacts/local-councils-in-northern-ireland)


**SCOTLAND** – Administered across 32 Council areas.

 [www.cosla.gov.uk/councils](http://www.cosla.gov.uk/councils)

**WALES** – Administered across 22 Council areas.

 [www.gov.wales/local-government](http://www.gov.wales/local-government)

**ISLE OF MAN** – Administered across 22 local authorities, consisting of 4 town authorities, 2 district authorities, 2 village authorities, and 14 parish authorities.

 [www.gov.im/categories/home-and-neighbourhood/local-authorities/local-authority-contacts/](http://www.gov.im/categories/home-and-neighbourhood/local-authorities/local-authority-contacts/)

**CHANNEL ISLANDS** – Administered across 2 Crown dependencies

 [www.gov.je/Government/Departments/Pages/default.aspx](http://www.gov.je/Government/Departments/Pages/default.aspx)

 [www.gov.gg/article/152949/Government-Departments](http://www.gov.gg/article/152949/Government-Departments)





## EMERGENCY SERVICE – POLICE

### NATIONAL POLICE FORCES

- [British Transport Police – www.btp.police.uk](http://www.btp.police.uk)
- [Ministry of Defence Police – www.mod.police.uk](http://www.mod.police.uk)
- [National Police Air Service – www.npas.police.uk](http://www.npas.police.uk)

### UK POLICE FORCES

- [Civil Nuclear Constabulary – www.gov.uk/government/organisations/civil-nuclear-constabulary](http://www.gov.uk/government/organisations/civil-nuclear-constabulary)
- [England – www.police.uk](http://www.police.uk)
- [Northern Ireland – www.police.uk/northern-ireland](http://www.police.uk/northern-ireland)
- [Scotland – www.scotland.police.uk](http://www.scotland.police.uk)
- [Dyfed-Powys, Wales – www.dyfed-powys.police.uk](http://www.dyfed-powys.police.uk)
- [Gwent, Wales – www.gwent.police.uk](http://www.gwent.police.uk)
- [North Wales – www.northwales.police.uk](http://www.northwales.police.uk)
- [South Wales – www.south-wales.police.uk](http://www.south-wales.police.uk)

### CROWN DEPENDENCIES POLICE FORCES

- [Guernsey – www.guernsey.police.uk](http://www.guernsey.police.uk)
- [Isle of Man – www.iompolice.im](http://www.iompolice.im)
- [Jersey – www.jersey.police.uk](http://www.jersey.police.uk)



## EMERGENCY SERVICE – FIRE & RESCUE

### UK – ENGLAND, SCOTLAND, NORTHERN IRELAND, WALES

- [Fire Service – www.fireservice.co.uk/information/ukfrs](http://www.fireservice.co.uk/information/ukfrs)
- [Fire Stations – www.ukfirestations.co.uk/brigades](http://www.ukfirestations.co.uk/brigades)

### CROWN DEPENDENCIES

- [Gurnsey – www.gov.gg/fire](http://www.gov.gg/fire)
- [Isle of Man – www.gov.im/categories/home-and-neighbourhood/emergency-services/fire-and-rescue-service/](http://www.gov.im/categories/home-and-neighbourhood/emergency-services/fire-and-rescue-service/)
- [Jersey – www.gov.je/government/departments/justicehomeaffairs/departments/fireservice/Pages/default.aspx](http://www.gov.je/government/departments/justicehomeaffairs/departments/fireservice/Pages/default.aspx)




## EMERGENCY SERVICE – MARITIME & COASTGUARD AGENCY

UK – ENGLAND, SCOTLAND, NORTHERN IRELAND, WALES

 Maritime & Coastguard – [www.gov.uk/government/organisations/maritime-and-coastguard-agency](http://www.gov.uk/government/organisations/maritime-and-coastguard-agency)

CROWN DEPENDENCIES

 Gurnsey – [www.harbours.gg/guernsey-coastguard-SAR](http://www.harbours.gg/guernsey-coastguard-SAR)

 Isle of Man – [www.gov.im/coastguard](http://www.gov.im/coastguard)

 Jersey – [www.ports.je/jerseycoastguard](http://www.ports.je/jerseycoastguard)



## NHS/HEALTH BODIES AND AMBULANCE SERVICES

 England NHS Trusts – [www.nhs.uk/servicedirectories/pages/nhstrustlisting.aspx](http://www.nhs.uk/servicedirectories/pages/nhstrustlisting.aspx)

 East Midlands Ambulance Service NHS Trust – [www.emas.nhs.uk](http://www.emas.nhs.uk)

 East of England Ambulance Service NHS Trust – [www.eastamb.nhs.uk](http://www.eastamb.nhs.uk)

 London Ambulance Service NHS Trust – [www.londonambulance.nhs.uk](http://www.londonambulance.nhs.uk)

 North East Ambulance Service NHS Foundation Trust – [www.neas.nhs.uk](http://www.neas.nhs.uk)

 North West Ambulance Service NHS Trust – [www.nwas.nhs.uk](http://www.nwas.nhs.uk)

 South East Coast Ambulance Service NHS Foundation Trust – [www.secamb.nhs.uk](http://www.secamb.nhs.uk)


 South Western Ambulance Service NHS Foundation Trust – [www.swast.nhs.uk](http://www.swast.nhs.uk)

 West Midlands Ambulance Service NHS Trust – [www.wmas.nhs.uk](http://www.wmas.nhs.uk)

 Yorkshire Ambulance Service NHS Trust – [www.yas.nhs.uk](http://www.yas.nhs.uk)

 Northern Island NHS Trust – [www.hscni.net/hospitals/health-and-social-care-trusts](http://www.hscni.net/hospitals/health-and-social-care-trusts)

 Northern Island Ambulance Service Health and Social Care Trust – [www.niamb.co.uk](http://www.niamb.co.uk)


 Scotland NHS Organisations – [www.scot.nhs.uk/organisations](http://www.scot.nhs.uk/organisations)

 Scottish Ambulance Service – [www.scottishambulance.com](http://www.scottishambulance.com)

 Wales NHS – [www.wales.nhs.uk/nhswalesaboutus/structure](http://www.wales.nhs.uk/nhswalesaboutus/structure)

 Wales Ambulance Service – [www.ambulance.wales.nhs.uk](http://www.ambulance.wales.nhs.uk)

 Isle of Man Health and Social Care – [www.gov.im/about-the-government/departments/health-and-social-care/](http://www.gov.im/about-the-government/departments/health-and-social-care/)

 Isle of Man Ambulance Service – [www.gov.im/categories/health-and-wellbeing/isle-of-man-ambulance-service](http://www.gov.im/categories/health-and-wellbeing/isle-of-man-ambulance-service)

WHO CAN ACCESS THE FRAMEWORK?



-  [Guernsey Health, Social Care & Wellbeing – www.gov.gg/article/119652/Health-Social-Care--Wellbeing](http://www.gov.gg/article/119652/Health-Social-Care--Wellbeing)
-  [Guernsey Ambulance Services – www.stjohn.gg/what-we-do/ambulances](http://www.stjohn.gg/what-we-do/ambulances)
-  [Jersey Health and Community Services – www.gov.je/government/departments/healthcommunityservices/Pages/index.aspx](http://www.gov.je/government/departments/healthcommunityservices/Pages/index.aspx)
-  [Jersey Ambulance Service – www.gov.je/pages/contacts.aspx?contactid=87](http://www.gov.je/pages/contacts.aspx?contactid=87)



## CENTRAL GOVERNMENT DEPARTMENTS & THEIR AGENCIES

-  [Departments, agencies and public bodies – www.gov.uk/government/organisations](http://www.gov.uk/government/organisations)



## REGISTERED SOCIAL LANDLORDS

Government-funded, not-for-profit organisations that provide affordable housing. They include housing associations, trusts and cooperatives.

-  [English registered providers of social housing – www.gov.uk/government/publications/current-registered-providers-of-social-housing](http://www.gov.uk/government/publications/current-registered-providers-of-social-housing)
-  [Scottish Housing Regulator – www.housingregulator.gov.scot/landlord-performance](http://www.housingregulator.gov.scot/landlord-performance)
-  [Northern Ireland Housing Associations – www.nidirect.gov.uk/contacts/housing-associations](http://www.nidirect.gov.uk/contacts/housing-associations)
-  [Welsh Landlords and Letting Agents – gov.wales/landlords-letting-agents](http://gov.wales/landlords-letting-agents)
-  [Isle of Man Housing Authority contacts – www.gov.im/categories/home-and-neighbourhood/affordable-housing/public-sector-housing/housing-authority-contacts](http://www.gov.im/categories/home-and-neighbourhood/affordable-housing/public-sector-housing/housing-authority-contacts)
-  [Jersey Housing providers – www.gov.je/Home/RentingBuying/OtherRentalOptions/Pages/OtherHousing.aspx](http://www.gov.je/Home/RentingBuying/OtherRentalOptions/Pages/OtherHousing.aspx)
-  [Guernsey Housing Associations – www.gha.gg](http://www.gha.gg)



## EDUCATIONAL ESTABLISHMENTS

Nursery, primary, middle or high schools, secondary schools, Academies, free schools, special schools, Pupil Referral Units (PRU), further education colleges, universities.

### UK – ENGLAND, SCOTLAND, NORTHERN IRELAND, WALES

-  [UK Schools & Colleges Database – www.schoolswebdirectory.co.uk](http://www.schoolswebdirectory.co.uk)
-  [Gov.UK information about schools – get-information-schools.service.gov.uk](http://get-information-schools.service.gov.uk)
-  [Universities UK Our members – www.universitiesuk.ac.uk/about/Pages/member-institutions.aspx](http://www.universitiesuk.ac.uk/about/Pages/member-institutions.aspx)



**CROWN DEPENDENCIES**

- 🌐 [Guernsey education – www.gov.gg/education#selectednavItem1793](http://www.gov.gg/education#selectednavItem1793)

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- 🌐 [Isle of Man schools and colleges – www.gov.im/categories/education-training-and-careers/schools-and-colleges/](http://www.gov.im/categories/education-training-and-careers/schools-and-colleges/)

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- 🌐 [Jersey finding a school – www.gov.je/Education/Schools/FindingSchool/Pages/default.aspx](http://www.gov.je/Education/Schools/FindingSchool/Pages/default.aspx)



**CHARITIES**

- 🌐 [Charity Commission for England & Wales – www.gov.uk/government/organisations/charity-commission](http://www.gov.uk/government/organisations/charity-commission)

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- 🌐 [Scottish Charity Regulator – www.oscr.org.uk](http://www.oscr.org.uk)

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- 🌐 [Charity Commission for Northern Ireland – www.charitycommissionni.org.uk](http://www.charitycommissionni.org.uk)

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- 🌐 [Isle of Man Charities – www.gov.im/charities](http://www.gov.im/charities)

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- 🌐 [Association of Jersey Charities – www.jerseycharities.org/members](http://www.jerseycharities.org/members)

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- 🌐 [Association of Guernsey Charities – www.charity.org.gg/Find](http://www.charity.org.gg/Find)

Suppliers are advised that the contracting authority, its affiliates and/or authorised participants, reserve the right to supply the tendered products, services, and commodities to companies that have a majority public sector ownership by any of the public sector bodies referred to above during the framework agreement period as stated in this document, for the purpose of selling to other public, private and third sector organisations.

The contracting authority shall be Kent County Council via KCS Procurement Services, a business unit of Commercial Services Group, which is a wholly owned business of the Council.

**TO ACCESS THE FRAMEWORK AGREEMENT**

Potential customers must complete the **Customer Access Agreement Form – Appendix A**



**ABOUT US**



## SECTION THREE – ABOUT US

**KCS Procurement Services** is a trading unit of the Commercial Services Group, one of the largest trading organisations of its kind in Europe with a turnover in excess of £600 million. Tracing its roots back to 1902, as an education stores department for Kent County Council (who remain our only shareholder), the Commercial Services Group has subsequently grown organically to supply an ever-increasing range of best value goods and services to other publicly funded organisations. These include local government, education establishments, the care sector and the emergency services.

We are also a member of the Public Sector Buying Organisation (PSBO) Central Buying Consortium (CBC), a group of County, Borough and City Councils, including Kent County Council. The purpose of which is to improve the effectiveness, by co-ordination, of local authority purchasing with the object of effecting savings in public expenditure for the benefit of its members. CBC procures approximately £750m goods and services per annum.

### WHY YOU SHOULD CONSIDER KCS PROCUREMENT SERVICES

KCS Procurement Services have frameworks that supply to customers nationally. We strive to offer the best customer experience to ensure that all public sector establishments are protected from the complications and risks associated with procuring high value products and services. Below are just some of the reasons why you should consider KCS Procurement Services as your procurement specialists.



#### KNOWLEDGE

With over 100 years of collective experience dealing with the public sector, every member of staff at KCS Procurement Services can call upon the vast amount of knowledge and experience we have as a team to ensure we can assist you with even the most complicated of queries.



#### SUPPORT

Every member of the KCS Procurement Services team is just a phone call away. We are here whenever you need us to help support you through the tender process, offer advice or act on your behalf when liaising with suppliers.



#### CHOICE

We work with some of the top suppliers and manufacturers in the industry. Every framework has been thoroughly created to ensure that you, the customer, get the best terms and conditions from the best suppliers offering the best products on the market.



#### COMPLIANCE

All of our frameworks are national, fully compliant and adhere to the latest Public Contracts Regulations (2015). As well as being able to offer you full PCR 2015 compliance and strong buying power, we provide terms and conditions that are designed specifically for the public sector to protect you. There is no necessity to do a full tender as we have already done the hard work for you.



## SECTION FOUR – HOW TO USE THE FRAMEWORK



### CONTRACT AWARD

The agreement allows the authorised participant to either conduct a further competition (mini-tender) or direct award with any of the suppliers award on the relevant Lot. The authorised participant must determine the most suitable option for their organisation and award based on the Most Economically Advantageous Tender (MEAT).



### DIRECT AWARD/CALL-OFF

In accordance with Article 33 of the EU Directive, direct award orders may be placed under this framework.

**Ability to meet the need as determined by the participating authority and/or authorised participant by means of selecting the most appropriate supplier based on any one of the following criteria (not in any particular order):**

- ▶ Ability to supply the required goods/service
- ▶ Product or service required is unique/exclusive to one supplier
- ▶ Continuity of existing goods/services

While proceeding with a direct award option is fully compliant – the decision of whether this is the best value option for you is very much down to your own internal processes and procedures. As long as you and your internal organisation are happy with the choice and reasons behind it then it is a compliant option for you. Best value is not just based on price, for example if you have an existing relationship with a supplier on the framework and they are set up on your internal systems and have a full understanding of your requirements this could be of significant value to you as you do not have to go through the process of setting up another supplier and starting a new relationship. There is also a cost to consider in conducting a mini tender. These costs, which include the cost in time taken to complete, can eliminate any potential savings you might make on the product itself.



## FURTHER COMPETITION OR MINI TENDER

Further competition with the all the awarded suppliers on the agreement from time to time to determine the most appropriate supplier for a defined period of time or project.

**In order to adhere to 'The Public Contracts Regulations 2015' when re-opening competition under this agreement the participating authority should follow the steps below:**

- 1** The participating authority must invite all suppliers on the framework who are deemed capable of delivering the particular requirement.
- 2** The participating authority shall be responsible for formulating a specification/product brief containing full details of the work/products required.
- 3** The participating authority will send the specification/product brief to all suppliers quoting the framework agreement reference number. A time limit should be set for the submission of fully completed tender responses.
- 4** Responses received must be kept in a secure place, unopened, until the designated closing date and time for final submissions has passed. Responses received after the specified date and time should be rejected.
- 5** The submitted response shall be evaluated in accordance with the criteria stated in the original 7 specification/product brief. The headline criteria used must be the same as the headline criteria used for the original agreement or part thereof, but the participating authority may change the weightings and add their own sub-criteria to apply.
- 6** The tenderers must be advised of the result in writing including brief details on where they scored points and where they did not
- 7** A required 'standstill period' does not apply to mini tenders held under a framework agreement. However, it is advisable to hold a standstill period in relation to a mini tender as it is possible a supplier may challenge the decision and apply to court for a 'declaration of ineffectiveness' which could lead to the contract being terminated and possibly face a fine or compensation claim.
- 8** There is no scope at the mini tender stage to select on the basis of general financial and economic standing or technical ability, as these issues have been addressed as part of process to establish the framework agreement. However, this does not mean financial due diligence should not be undertaken if considered appropriate (e.g. obtaining a report on a suppliers financial standing from an appropriate agency) as long as this does not form part of any selection process.



### Mini Tender

A mini tender template is available on the KCS Procurement Services website [www.kcs4ps.co.uk](http://www.kcs4ps.co.uk) or by contacting us on **01622 236845**. The contracting authority takes no responsibility for the chosen contracting method of any participating authority or authorised participants.



### TENDER EVALUATION

The following table details the product specific assessment criteria and weightings used when evaluating the framework responses. These heading must be used when conducting a mini-tender but the weightings can be changed.

| Electric Vehicle Charging Points   |             |
|--|-------------|
| ASSESSMENT CRITERIA  | % WEIGHTING |
|  Price – Scenario pricing       | 30          |
|  Quality of service/added value | 70          |
| <ul style="list-style-type: none"> <li>● Feasibility Study</li> </ul>  | 20          |
| <ul style="list-style-type: none"> <li>● Installation &amp; Deployment</li> </ul>                                | 20          |
| <ul style="list-style-type: none"> <li>● Service Management</li> </ul>   | 20          |
| <ul style="list-style-type: none"> <li>● Industry Standards</li> </ul>   | 10          |



## SECTION FIVE – BENEFITS AND KEY POINTS

### BENEFITS OF USING THE FRAMEWORK



This framework is **fully compliant** with the Public Contracts Regulations 2015.



Authorised participants can re-open competition within the framework, removing the need for a full tender exercise or lengthy supplier evaluation each time they have a Electric Vehicle Charging Point requirement, saving time and costs associated with procurement exercises.



**Direct award** capability giving you a quick, easy and PCR 2015 compliant route to procurement.



The terms and conditions are safe and designed to **protect you**.



Free and **full support** on using the framework through the KCS Procurement Services team.



You are able to benefit from aggregated spend and **lower pricing** based on the value of the overall contract, even on low spend orders.



The framework will be **managed and monitored** by KCS Procurement Services (acting for Kent County Council) on behalf of our customers and your views and requirements will be taken into account when reviewing and developing the contract.

## SECTION SIX – AWARDED SUPPLIERS

The following suppliers in no particular order have been appointed to this framework. Only the following suppliers are OLEV authorised installers and who are able to apply for grants on the customers behalf.



**ELECTRIC BLUE LTD**

 **Trevor Watt** – Business Development Manager  
 **07828 741767**  
 **sales@ebcharging.com**  
 **electricblue.uk.com**



**EQUANS LTD**

 **Amanda Rymell** – Business Development Manager  
 **07813726315**  
 **amanda.rymell@engie.com**  
 **engie.co.uk/equans**






**YUNEX TRAFFIC**  
 A Siemens Business

**YUNEX TRAFFIC**

 **Kenny Scouler** – Head of Sales EVI  
 **07921 243552**  
 **e-tendering@yunextraffic.com**  
 **yunextraffic.com**



**SWARCO UK LTD**

 **Stuart Davis** – Strategic Account Manager  
 **07971 005052**  
 **stuart.davis@swarco.com**  
 **swarco.com**

## APPENDIX A – CUSTOMER ACCESS AGREEMENT

FRAMEWORK **ELECTRICAL VEHICLE CHARGING POINTS**

FRAMEWORK REF **Y18019**

### TO BE COMPLETED BY THE CUSTOMER

- On completion of this agreement form, KCS Procurement Services will make available to the customer all details and documents relating to this framework.
- The customer will be entitled, at any time during the term of this framework agreement, to order products/services as detailed in the framework agreement.
- The customer will have full responsibility and ownership for each individual contract they award under this framework agreement.
- KCS Procurement Services will retain overall responsibility for the management of the framework agreement.

### DECLARATION

I/we accept all responsibility for both accessing and using the framework agreement in accordance with its associated terms and conditions and in accordance with the Public Contracts Regulations 2015.

I/we agree that KCS Procurement Services (acting on behalf of Kent County Council) have no responsibility, or liability, relating to our use of the framework agreement.

I/we authorise KCS Procurement Services to receive management information from the contracted supplier regarding the usage of this framework agreement. This information shall be used by KCS Procurement Services for contract management / administration purposes.

|                                      |   |
|--------------------------------------|---|
| Name of purchasing organisation      |   |
| Address                              |   |
| Customer name                        |   |
| Job title                            |   |
| Email                                |   |
| Telephone                            |   |
| Value of order                       | £ |
| Length of contract (if applicable)   |   |
| Framework ordered via                |   |
| Supplier                             |   |
| Product(s) or service(s) of interest |   |

Authorised by KCS Procurement Services (on behalf of Kent County Council):

|           |  |          |  |
|-----------|--|----------|--|
| Name      |  | Position |  |
| Signature |  | Date     |  |

PLEASE RETURN THE FORM TO [psframeworks@cs ltd.org.uk](mailto:psframeworks@cs ltd.org.uk)

**SUBMIT**

**LET'S KEEP IN TOUCH!** Please tick if you are interested in receiving information on our other frameworks and services from across the Commercial Services Group.



**CONFIRMATION OF AWARD FORM**



## APPENDIX B – CONFIRMATION OF AWARD FORM

FRAMEWORK **ELECTRICAL VEHICLE CHARGING POINTS**

FRAMEWORK REF **Y18019**

**TO BE COMPLETED BY THE CUSTOMER ONCE AN ORDER HAS BEEN PLACED WITH THEIR CHOSEN SUPPLIER.**  
This information shall be used by KCS Procurement Services for contract management/administration purposes.

I confirm the details of the following award of contract under framework agreement reference **Y18019**.

|  |  |
|--|--|
| Name of client organisation  |  |
| Address  |  |
| Printed name of person signing this form   |  |
| Signature  |  |
| Date   |  |
| Position   |  |
| Telephone  |  |
| Email address  |  |
| Description of items/service procured  |  |
| Awarded supplier   |  |
| Estimated value  | £  |
| Date of award (or period of award if you are commissioning a service to be provided over a period of time) |  |
| Savings achieved   | £  |
| Benefits you gained by using the framework   |  |
| Are you happy to be contacted by KCS to discuss your experience of using the framework?                    | YES <input type="checkbox"/> NO <input type="checkbox"/> |

PLEASE RETURN THE FORM TO [psframeworks@cs ltd.org.uk](mailto:psframeworks@cs ltd.org.uk)

**SUBMIT**





## APPENDIX C – GDPR



### WE ARE COMMITTED TO PROTECTING YOUR PRIVACY.

We take your privacy seriously and will only use any personal information that we collect from you, or that you provide, relating to the products and services you have requested from us, or whereby you make an enquiry about our products or services.

As the contracting authority for framework Y18019 for the Electrical Vehicle Charging Points, we have included a GDPR data protection legislation clause in the framework and individual contract terms and conditions.

However, we recommend that any framework users/member authorities should complete their own due diligence to ensure the suppliers they are purchasing from can provide 'sufficient guarantees' that the requirements of GDPR will be met and the rights of data subjects protected.

### PRIVACY NOTICE

For more information on our Privacy Notice please go to the following link:  
[www.commercialservices.org.uk/privacy.asp](http://www.commercialservices.org.uk/privacy.asp)



To see the privacy notices of our trusted third party suppliers please visit their individual websites.



## KCS FRAMEWORKS

KCS Procurement Services offer fully PCR 2015-compliant, simple-to-use frameworks. With full, free procurement support, ensuring you can operate with complete peace of mind.

With over 20 years of experience we'll ensure you have everything you need and are able to make the best decisions for your organisation. Our free, impartial advice will save you time and money.

**We look forward to working together.**

Thanks for choosing KCS as your trusted partner.

“  
We can support and guide you through your purchase, offering security and peace of mind.

**Tarryn Kerr**

Assistant Director of  
KCS Procurement Services

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## WHY CHOOSE KCS?

- ✔ Market-leading frameworks
- ✔ Complete peace of mind
- ✔ Continued support for the life of your framework
- ✔ All frameworks are PCR 2015-compliant and adhere to government guidelines
- ✔ Full tender process already completed
- ✔ All our suppliers are fully approved
- ✔ Complete public sector solutions