





Your guide to procurement and contract management 2025/26













# Hello & welcome to our Procurement Services Catalogue 2025

In this comprehensive guide you will discover a variety of our solutions to support your public sector organisation.



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# Hello

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#### Keep up to date:

- Explore our website
- Join our mailing list
- Follow us on LinkedIn
- Subscribe to our YouTube channel

### About Us

Procurement Services is a market-leading provider of procurement solutions & contract management, and our focus is on providing compliant routes for the UK public sector to procure products & services from local, national & global suppliers. All our solutions give complete peace of mind when it comes to procurement.



#### Knowledge

With over 100 years of collective experience dealing with the public sector, everyone at Procurement Services can call upon the vast amount of knowledge & experience we have as a team to ensure we can assist you with even the most complicated of queries.



#### Support

Every member of the Procurement Services team is just a phone call away. We are here whenever you need us to help support you through the process, offer advice & ensure you achieve the procurement outcome you are looking for.



#### Choice

We work with some of the top suppliers & manufacturers in their industries. All our solutions ensure that you get the best products & services on the market from vetted, trusted suppliers.

# Why choose Procurement Services?

We strive to offer the best customer experience to ensure that all public sector organisations are confident in their decisions when procuring high value products & services. Some of the reasons why you should choose **Procurement Services** include:



#### Compliance

All our solutions deliver compliance at their core, so public sector organisations can feel assured in their procurement & contract management decisions.



#### Easy to use

All our solutions are convenient & simple for all customers to access. We help make the end-to-end procurement process as easy as possible to ensure the desired outcome is achieved.

All our frameworks are national, fully compliant & adhere to the latest Public Contracts Regulations (2015). From 24th February 2025, all new frameworks will comply with the Procurement Act 2023, meaning our frameworks portfolio gives public sector organisations choice depending on their internal procurement objectives. As well as being able to offer full compliance & strong buying power, our frameworks provide terms & conditions that are designed specifically for the public sector.

# Procurement Services Digital

Get to know Procurement Services Digital



We offer comprehensive digital solutions to educational establishments with our DfE-approved, nationwide framework designed to support schools with cutting-edge multi-functional devices & digital services.

We provide a range of A4 & A3 networked & stand alone printers, including high-volume & wide format options, all backed by CPC maintenance.

Our dedicated Account Managers are here to assist you throughout your contract, offering expert advice, quick response times, & tailored procurement solutions.

Let us be your trusted partner on your digital journey.



### Your Digital Journey:

#### 1.Reach Out to Us:

Contact our Procurement Services Digital Team to get started.

#### 2. Initial Discussion:

An Account Specialist will connect with you to understand your digital & MFD needs.

#### 3. Receive Your Quote:

We'll gather your requirements & provide a tailored quote from our awarded MFD suppliers.

#### 4. Follow-Up:

Before the quote expires, we'll check in to answer any questions or make necessary adjustments.

#### 5. Confirm & Contract:

Once you've chosen a supplier & lease length, we'll send you a contract to sign.

#### 6. Arrange Delivery:

After the contract is signed, the supplier will contact you to schedule delivery.

#### 7. Ongoing Support:

We'll support you throughout your contract, regularly checking in to ensure everything runs smoothly.



Bright Futures
Educational Trust



It's a competitive area and after trying a lot of competitive frameworks, I found the Procurement Services one was the easiest to use.





# Procurement Services Frameworks

Get to know Procurement Services Frameworks

We have a portfolio of frameworks across 12 categories, all created to support the UK public sector. We are here to help make your life easier – as procurement professionals, you can trust us to give expert, impartial advice to help you save money, save time & be confident in your purchasing decisions.

Our frameworks are free to access for all public sector organisations. Frameworks created before the 24<sup>th</sup> February 2025 are fully compliant with the Public Contracts Regulations 2015 and all new frameworks created after the 24<sup>th</sup> February 2025 are fully compliant with the Procurement Act 2023.

### How to use a framework:

- · User guides can be downloaded from our website, and they contain all the necessary information about the framework including the awarded suppliers.
- · Complete the Customer Access Agreement form found within the user guide, and submit to us for approval to receive the relevant framework documents.
- · Customers can choose to direct award for a quick, easy & compliant route to market or run a further competition to test the market, depending on your requirements.
- · Which ever route you choose, the team are on hand to support throughout the whole process.





# Banking & Finance

Our banking & finance frameworks are designed to provide stability & support to organisations when making financial decisions.

Y23030 Audit & Assurance Services

Y23029 Finanical Leasing Solutions

Start date: 1st May 2023 - End date: 30th April 2027

Find out more

Start date: 1st March 2025 - End date: 28th February 2029

Find out more



# Follow us on LinkedIn (In)

Follow Us

Stay ahead with the latest insights – let's connect!



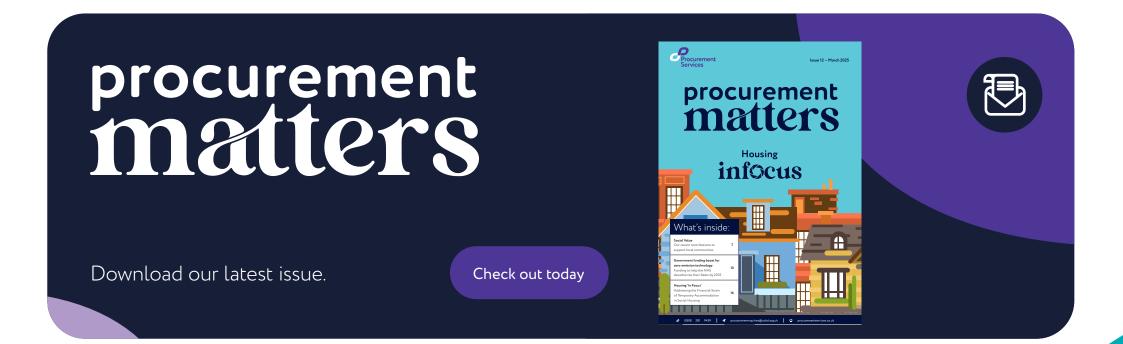
## Construction

Our construction frameworks support the growth & development in our communities, helping establishments build, develop & maintain property.

Y23021 Logistics, Warehousing & Removal Solutions

Start date: 1st December 2023 End date: 30th November 2027

Find out more





### Education

Our education frameworks are developed to support all educational establishments & provide access to the tools to drive student learning & outcomes.

Y20018 Books, Downloads & Associated Services

Y25001 Education Services

Start date: 1st December 2021 - End date: 30th November 2025

Find out more

Start date: 2<sup>nd</sup> December 2024 - End date: 1<sup>st</sup> December 2028

Find out more

Y20024 Education Management Systems

Start date: 1st July 2021 - End date: 30th June 2025

Find out more

Y23064 Playground, Fitness & Sport Equipment & Leisure Facilities

Start date: 1st March 2024 - End date: 29th February 2028

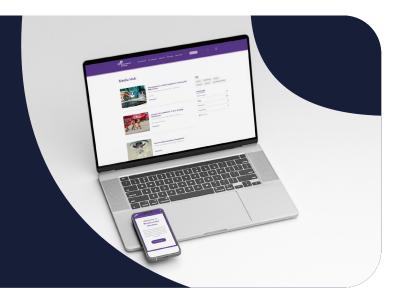
Find out more



### Check out our blogs

Keep informed with our in-depth articles, expert perspectives, and the latest industry insights.

Read more





# **Emergency Services**

Our emergency services frameworks are developed to support the wider public sector in public safety & health by addressing different emergencies.

Y23046 Emergency Response, Rescue Equipment & Associated Services

Y23025 Fire Safety Products & Associated Services

Start date: 1st August 2023 - End date: 31st July 2027

Find out more

Start date: 1st January 2023 - End date: 31st December 2026

Find out more

Y23033 Personal Protective Equipment (PPE) & Safety Workwear

Y23024 Uniform, Clothing & Associated Services

Start date: 1st February 2023 - End date: 31st January 2027

Find out more

Start date: 1st December 2022 - End date: 30th November 2026

Find out more

### Recent Updates

Procurement Services issues regular updates including new framework launches, tenders, and our contributions to social value - amongst many others!



Figure 1 and 1 and

Discover More



# **Facilities**

Our facilities frameworks have been created to help organisations optimise their operations & ensure business is running effectively.

Y23009 Catering, Vending Machines & Water Cooler Solutions	Y21004 CCTV & Access Solutions
Start date: 1st November 2023 - End date: 31st October 2027  Find out n	more Start date: 1st March 2021 - End date: 31st August 2025 Find out more
Y23005 Cleaning Services	Y20020 Courier Services & Specialist Logistics
Start date: 1st July 2023 - End date: 30th June 2027  Find out m	more Start date: 1st September 2022 - End date: 31st August 2026 Find out more
Y23003 Electrical Testing Services	Y22022 Frozen, Chilled & Ambient Food Supply
Start date: 1st April 2023 - End date: 31st March 2027  Find out m	Start date: 1st July 2022 - End date: 30th June 2026  Find out more
Y23013 Pest Control Products & Services	Y22028 Total Facilities Management
Start date: 1st February 2025 - End date: 31st January 2029  Find out n	more Start date: 1st September 2022 - End date: 31st August 2026 Find out more
Y24012 Waste Management Services	Y23004 Wheelie Bins and Kerbside Recycling Containers
Start date: 10 <sup>th</sup> April 2025 - End date: 9 <sup>th</sup> April 2029  Find out n	more Start date: 1st May 2023 - End date: 30th April 2027 Find out more

Procurement Services supported us throughout the entire process of accessing their framework. They provided clear information on all available options, including both further competition and direct award, which helped us determine the best fit for our requirements. We also appreciated the flexibility to tailor terms and conditions to ensure we achieved the best possible outcome.



Y20024 Education Management Services framework



We have been thoroughly impressed with the quick response and helpfulness provided by

Procurement Services. Whenever we had questions or needed assistance, their team was prompt and efficient in addressing our concerns. The support we received was not only timely but also incredibly informative, guiding us through each step of the process with ease. This level of responsiveness and assistance significantly enhanced our experience, allowing us to complete our procurement tasks smoothly and without any delays. We highly recommend Procurement Services for their exceptional service and dedication to helping public sector organisations achieve their goals.

Y23065 Software Products & Associated Services framework



# Fleet

Our fleet services support in the transformation of public sector fleet strategies; saving money, embracing a sustainable future & keeping organisations on the road.

Y22030 Bus Shelters, Real Time Passenger Information (RTPI) & Associated Service	ces	Y23049 Electric Vehicle Infrastructure & Associated Se	ervices
Start date: 1st February 2023 - End date: 31st January 2027  Find out mor	re	Start date: 1st April 2025 - End date: 31st March 2029	Find out more
Y23057 Plant Machinery, Grounds Maintenance, Site Equipment & Handheld Too	ols	TPPLCSKL02 Vehicle Daily Rental	
Start date: 1st February 2024 - End date: 31st January 2028  Find out more	re	Start date: 1st May 2023 - End date: 30th April 2027	Find out more
Y22024 Vehicle Purchase		Y23051 Vehicle Telematics and Associated Service	es
Start date: 1st May 2023 - End date: 30th April 2027  Find out more	re	Start date: 1st August 2023 - End date: 31st July 2027	Find out more



## Health & Social Care

Our health & social care category focuses on community wellbeing and making a real difference.

Y24008 Integrated Community Care Equipment and Associated Services

Start date: 18th November 2024 - End date: 17th December 2028

Find out more

### Our **DfE** approved frameworks

We currently have four DfE approved frameworks including:

- · Communications Solutions & Associated Telephony Services
- · Education Management Systems
- · IT Hardware
- · Multifunctional Devices & Digital Solutions





# Highways

Our highways services frameworks have been created to keep traffic moving, to ensure road users are kept safe and informed and to support multiple agencies who work on maintaining and improving the UK road networks.

Y23026 Signs and Associated Services

Y23063 Winter Maintenance & Associated Services

Start date: 1st February 2023 - End date: 31st January 2027

Find out more

Start date: 1st September 2023 - End date: 30th August 2027

Find out more

# Stay compliant with our frameworks.

All frameworks active before 24<sup>th</sup> February 2025 are compliant with PCR-2015 and remain valid until their respective expiry dates. Framework and individual contract terms and conditions will remain in force beyond the expiry date until all individual contracts end.



# Office

The workplace has changed dramatically, so it is important to have frameworks and the infrastructure in place to support office and remote working.

Y24003 Audio Visual Solutions	Y22007 Communications Solutions and Associated Telephony Services
Start date: 1st August 2024 - End date: 31st July 2028  Find out more	Start date: 1st June 2022 - End date: 1st June 2026  Find out more
Y20023 Managed Services for Business Solutions	Y20031 Multi-Functional Devices & Digital Solutions
Start date: 1st January 2022 - End date: 31st December 2026  Find out more	Start date: 22 <sup>nd</sup> April 2022 - End date: 21 <sup>st</sup> April 2025  Find out more
Y22027 Office Supplies	Y23034 Promotional Merchandise
Start date: 22 <sup>nd</sup> April 2022 - End date: 21 <sup>st</sup> April 2025  Find out more	Start date: 1st March 2023 - End date: 28th February 2027  Find out more
Y23002 Records Information Management	
Start date: 1st March 2023 - End date: 28th February 2027  Find out more	



# People & Professional Services

Our people & professional services frameworks provide organisations with confidence and assurance that they are in good hands when it comes to personnel and sensitive business concerns.

personnel and sensitive business concerns.	
Y21011 Barrister Services	Y21027 Employee Support Services & Benefits
Start date: 1st December 2021 - End date: 30th November 2025  Find out more	Start date: 1st February 2022 - End date: 31st January 2026  Find out more
Y25006 HR Support Services	Y23031 Language Services
Start date: 10 <sup>th</sup> May 2025 - End date: 9 <sup>th</sup> May 2029  Find out more	Start date: 1st February 2024 - End date: 31st January 2028  Find out more
Y21012 Legal Services	Y21005 Travel Management
Start date: 1st August 2022 - End date: 31st July 2026  Find out more	Start date: 1st July 2021 - End date: 30th June 2025  Find out more
Y25003 Training, Learning and Development Solutions	
Start date: 1st March 2025 - End date: 28th February 2029  Find out more	



# Property Management

Our property management frameworks are developed to support the ongoing growth and management of properties.

Y23022 Grounds Maintenance & Associated Services

Y23023 Property Refurbishment, Maintenance and Management

Start date: 1st December 2022 - End date: 30th November 2028

Find out more

Start date: 1st June 2024 - End date: 1st May 2028

Find out more

Y21018 Temporary and Semi-permanent Buildings

Start date: 1st October 2022 - End date: 30th September 2026

Find out more





# Technology

Technology is at the centre of every organisation and our technology frameworks help to future-proof plans and people with trusted IT solutions.

Y23038 ICT Managed Services & Consultancy

Y21028 IT Hardware

Start date: 1st May 2023 - End date: 30th April 2027

Find out more

Start date: 1st September 2021 - End date: 31st August 2025

Find out more

Y23065 Software Products and Associated Services

Start date: 1st March 2024 - End date: 29th February 2028

Find out more

### Driving Social Value

Social value is an increasingly important way in which we look to support our customers and communities throughout the UK. Social value has a 10% weighting within every single new framework, so we can be certain that we are awarding suppliers who are committed to contributing to communities.





# Procurement Services Leasing

Get to know Procurement Services Leasing



We can support your organisation to finance capital purchases in innovative ways. We do this by advising finance leaders on how to structure and procure their financing at the most competitive rates and under the best possible terms. We are well known in the marketplace and have access to leading finance providers to help secure equipment and items that your organisation needs under manageable payment terms.

### What can be leased?

- Catering and Domestic Services Equipment
- Courier and Logistics Equipment
- Education Services Equipment
- Estates and Facilities / Grounds Maintenance Equipment
- Green Technology Equipment (Renewable Energy and Energy Efficiency)
- ICT and Telecommunications Equipment and Software
- Laboratory and Pathology Equipment
- General Medical Equipment (CRACOE and non-CRACOE)
- Temporary and Semi-Permanent Buildings
- Vehicles
- And much more



York and Scarborough Teaching Hospitals NHS Foundation Trust



York and Scarborough Teaching Hospitals NHS Foundation Trust

York and Scarborough Teaching Hospitals NHS Foundation Trust / York Teaching Hospital FacilitiesManagement LLP

I can wholeheartedly recommend the services the leasing team provide; we would be lost without them.



# Procurement Services Lifecycle

Get to know Procurement Services Lifecycle

Lifecycle is dedicated to supporting public sector organisations with a comprehensive suite of solutions designed to enhance contract management and procurement processes. This includes solutions such as the Lifecycle Index™, contract management, supplier relationship management, procurement, further competition support, performance, and KPI monitoring.



Our experienced team of procurement professionals can deliver a tender service based on your requirements. All of our teams work in accordance with procurement regulations (PA23 and PCR 2015) and you can be confident to receive a fully compliant outcome.

Depending on your tender requirements, we can give full support including:

- Full compliant tenders
- Further competition support
- Direct award support
- Multiple procurements
- One-off procurements

### Supplier Relationships

We ensure that the true value of a contract is realised through its implementation, delivery, and ongoing management. By tracking supplier performance against established KPIs and leveraging our relationships with hundreds of public sector suppliers, we manage successful contract delivery. Effective Supplier Relationship Management (SRM) leads to better relationships, innovation, and improved outcomes.

### Lifecycle Index

The Lifecycle Index<sup>™</sup> measures the effort and focus an organisation should allocate to each contract based on spend, risk, and complexity. This helps maximise investment and prevent value loss. By assessing contracts against ten quality activities, the index provides benchmarks and identifies issues at both contract and organisational levels, guiding the prioritisation of improvements and resource allocation.

### Contract Management

Our procurement team, with over 30 years of public sector expertise, secures services at optimal price, quality, and quantity. Using a comprehensive suite of tools and the OPTIMiSe technology platform, we transform contract management into a proactive tool for savings and operational excellence. Our five-step process includes validating contracts, analysing spend, planning improvements, implementing controls, and measuring performance.

#### Procurement/Category Management

We offer a whole-of-market approach to sourcing, know when and where to test markets, and choose the best procurement routes. Our trained professionals ensure compliance with regulations, deliver savings, and set appropriate KPIs, all while speaking the language of your stakeholders.



Northern Lincolnshire and Goole NHS Foundation Trust NHS Humber Health Partnership

It's rare to find a service that not only simplifies the logistics but also adds value by helping us drive better outcomes. We couldn't be happier with the platform and the positive impact it's had on our day-to-day operations.

# Procurement Services Vehicles



#### Get to know Vehicles

We are a national leader in public sector vehicle solutions, and we pride ourselves on providing compliant, tailored solutions to fulfil each of our customer's requirements.

With our range of fleet solutions, you can be sure to find the right vehicle to suit your requirements. Whether you are a school with a minibus, a local authority with a workforce fleet, a blue light organisation with specialised vehicle needs, or an operational business with bespoke vehicular requirements, we can help keep you on the road, so you are firing on all cylinders.

### Your Vehicle Journey

#### 1. Discuss Your Requirements:

We'll start by understanding your vehicle needs.

#### 2. Receive Your Quote:

We'll send you a tailored quote based on your requirements.

#### 3. Proceed with Your Order:

If you're happy with the quote, we'll move forward with your order.

If not, we'll discuss changes and provide a revised quote.

#### 4. Arrange Delivery or Service Enrolment:

Once everything is confirmed, we'll schedule the delivery of your vehicle or enrol you in the service.

#### 5. Ongoing Support:

We'll provide continued support throughout the life of your contract.



KCC Highways Vehicle Managed Service

As far as I am concerned, they are part of the furniture. The customer service we get is very good, there is no them and us, we work together.



# Are you looking for a bespoke solution that covers all of your procurement needs?

Our Managed Procurement Service (MPS) can help. One service, your total control: Procurement made easy.

We are leaders in the provision of procurement and contract management solutions to the public sector. Our services help our customers achieve better value from their external spend, enabling them to reinvest the savings into frontline services. Our focus has always been to deliver services that are aligned to our customers' needs, and we have developed the Managed Procurement Service (MPS) to bring together these services as a holistic solution. The MPS enables public sector organisations to maximise efficiencies within their procurement team(s) by accessing a variety of our services and creating a single approach. In turn, our solutions compliantly deliver transformation and innovation.





#### A Holistic Solution

The MPS is a top-down solution to procurement challenges. It starts with understanding your current processes, people and data before developing a bespoke offering. We can address all of your organisational spend, allowing a single overarching approach to maximise efficiencies and benefits. The service also enables senior officers to have visibility, control and accountability from managing a single supplier (Procurement Services) as we in turn manage suppliers and contracts on your behalf.

#### Social Value

As social value becomes increasingly necessary and embedded within procurement, the MPS will incorporate these requirements into the service we deliver. All of our framework contracts include social value within the supply chain ensuring that the requirements are consistently being met. Our procurement teams will also work with you and the suppliers to develop relevant and meaningful social value criteria into new contracts.

#### Efficiencies and Savings

The MPS will have direct access to our 80+ framework agreements which have been compliantly procured and set up for ease of use and value for money. As these frameworks are managed in-house, it provides benefits of efficiency and savings from accessing our supply base. Where required, we will manage further competitions and above threshold procurements, in-line with the latest procurement regulations, utilising our experienced procurement teams.

#### Transparency of Spend

At the outset, all spend and contract data will be gathered and assessed to form a robust procurement and savings delivery plan. This information can be stored in our contract management system (OPTIMiSe) to provide you with a single view of all spend and procurement activity. The system will show for each contract, where it is in the procurement cycle and what has been delivered against it in terms of savings and contract objectives. We can also track spend and savings on a category basis and work with your internal services / departments to ensure needs are being met, efficiently.

# Commercial Services Group

Get to know Commercial Services Group

Commercial Services Group (CSG) is one of the leading suppliers of products and services to the education and public sectors globally, serving over 16,000 customers in 85 countries.

Supported by 1,800+ colleagues globally, **CSG operates 33 trading businesses** across a wide range of speciality services, including energy, recruitment, procurement, education supplies, IT, legal services, education management, HR, waste & landscape management, and project management.



### L•A•S•E•R\*

LASER was
established by Kent
County Council in
1989 with a vision to
help the public sector
achieve the energy
cost reductions made
possible by newly
deregulated gas and
electricity markets.

LASER has grown significantly and delivers a broad range of energy and carbon reduction services. Now one of the largest energy buying organisations in Europe, purchasing over £500m of energy per annum and serving over 200 public sector customers.



LASER and Lumina are supporting their customers to achieve decarbonisation goals under their Zero Carbon Future offering. They are doing this by:

Reviewing their current carbon footprint and building a roadmap for them to reach net zero emissions by their target date.

Reducing their carbon footprint through the procurement and project management of energy efficiency and carbon reduction initiatives.

Replacing their energy supply with renewable energy and low carbon sources.



Commercial Services
Group founded
Lumina Energy in
2012 to help local
private sector
businesses reduce
their energy spend,
through effective
procurement.

By harnessing extensive sector experience, leveraging supplier relationships and developing a focus on customer experience, Lumina has successfully grown to become an energy consultancy that works across the UK, helping thousands of customers reduce their energy spend.

### Managed Services

Joint Venture (in-sourcing) Managed Services Provision and Contingent Workforce solutions designed to help partners manage their vital non-employee talent, while maximising control and quality.



♀ connect2halton.co.uk



Q

connect2kent.co.uk

Connect2Luton

Q

connect2luton.co.uk



connect2dudley.co.uk

### connect • hampshire

C

connect2hampshire.co.uk

Connect 2 Surrey

 $\bigcirc$ 

connect2surrey.co.uk

Connect2Dorset

Q

connect2dorset.co.uk

#### **Specialist Recruitment**

CSG Recruitment Solutions & Connect2SocialWork deliver a variety of talent acquisition & consultancy services across public, private and third sectors.

connect \*socialwork\*

 $\supseteq$ 

connect2staff.co.uk



Q

csgrecruitmentsolutions.co.uk

Laserenergy.org.uk

Q bit.ly/LASER-ZCF Q

luminaenergy.co.uk



EIS delivers trusted. cost-effective IT services for education and public sector organisations, with over 35 years' experience. We provide fully managed IT support, robust cybersecurity solutions, cloud and network infrastructure. Microsoft 365 services and more. Our professional services include strategic IT planning, project delivery, on-site support, and staff training - helping ensure your IT runs securely, efficiently, and in line with sector best practice, delivering lasting value and better outcomes for your organisation.

eis.co.uk



The Education People are a niche provider of education services. supporting the full age range from early years to young adults, and with a mission to support early years and childcare settings, schools and colleges, to improve learning, wellbeing and children's development in Kent and beyond.

Services include early years and childcare management, schools' financial management, governor services and clerking, professional development, outdoor learning advice and specialist employment services.





Invicta Law was created in 2016 by Kent County Council and is now one of the largest UK firms practising family law, with a specialty in Child Protection and Community Care.

In this capacity, Invicta Law has extensive expertise in securing the right outcomes for some of the most vulnerable people in society, including a recent increase in work supporting unaccompanied asylum seekers.





KCS Education are experts in sourcing, managing and creating the products and services required to run schools, nurseries or public sector organisations across the UK.

They are committed to delivering outstanding customer service, with a team of over 100 specialists who work with their customers, from finding the right products, answering product queries to arranging special deliveries and providing advice and support.

kcs.co.uk



**CES Holdings** provide a 'one-stop-shop' for the supply of educational resources to international schools worldwide.

Working with suppliers and publishers from the UK, USA, Europe and Australia, CES Holdings offers its customers an unparalleled selection of books, classroom equipment, classroom resources and furniture, all available from a single source.

cesholdings.co.uk

### **HR**Connect

HR Connect offers an integrated HR solution, encompassing payroll, HR administration, pensions, and HR Advisory. The team partner with organisations to provide strategic HR support.

HR Connect works with over 1,000 customers nationwide, including schools, academies, multi-academy trusts, local authorities and multiple NHS Trusts.

By taking time to get to know the specifics of an organisation, the team recognise potential issues and offer practical solutions to prevent these from happening.

Arconnect.org.uk

### Employment Check.

Our Employment
Check service provides
customers with a fully
hosted and compliant
online Disclosure and
Barring Service (DBS)
solution, which is
available 24/7.
This allows customers
a flexible and versatile
approach to initiating
and managing their

checks.

Our extensive
experience of DBS
legislation means we
can provide guidance
on eligibility or ID
verification. Our
intelligent validation
and automated
certified results
means customers can
process checks quickly,
accurately and securely.

Ohrconnect.org.uk



Staff Care Services
was established over
25 years ago to deliver
Occupational Health
and Wellbeing support
services to Public,
Education, Health
and Private Sector
customers.

The SCS team of professionals include clinicians, consultants, trainers and counsellors - all of whom draw from extensive experience working with hundreds of organisations, ranging from small primary schools to complex Academy Trusts, Local Authorities and NHS trusts to deliver outstanding and expert customer experience.

Q hrconnect.org.uk

#### **KENT-TEACH**.COM

Founded in 2000, Kent-Teach deliver a cost-effective recruitment advertising solution to schools across Kent and the surrounding areas.

Working with 95% of Kent schools and by utilising an audience of 170,000 members, the Kent Teach site receives over 2 million visits each year.

They are the established market leader in Kent for education vacancies, supporting customers to fill their vacancies with talented staff members in a quality and timely manner.

Q kent-teach.com

### Prospects Payroll

Prospects Payroll provide professional and compliant payroll services, specialising in the Education sector.

Our payroll offer makes managing your payroll easier and frees up time allowing you to focus on running your business. The team deliver the full employee lifecycle, making sure customers' employees are paid accurately. on time, every time. Giving the assurance that customer's payroll is compliant and all real time information submission and year end processing, including pension year end reporting, is all taken care of.

Q prospectspayroll.co.uk

### Commercial Services Group

## Our Values

### Give our best







We are empowered & have the autonomy to give our best every day.

We are accountable for what we do.

We are comfortable with openness & challenge in pursuit of improvement.

We are committed to giving our best by empowering our people & have programmes in place for continuous learning and development training, as well as open communication channels to ensure everyone has the tools and support to excel.

We proudly look to foster a culture of ownership and responsibility and an integral part of this is the CSG mentoring scheme. This programme has been designed to encourage shared experiences and learnings across teams and locations, to provide development opportunities and maintain a high-performance culture.

### What mentoring can support with:

- Creating time to think: Enabling independent thinking and great decision making.
- Building meaningful connections: Establishing networks for guidance and support across the organisation.
- Expanding perspectives: Learning from those different to you and generating creativity by thinking differently.
- Empowering and inspiring: Developing confidence and being a source of inspiration for your partner.
- Strengthening core skills: Enhancing listening, questioning, and the ability to connect.



## Our Values

## Make a difference







We do the right thing on a difficult day.

We are building on our legacy for success.

We are making a difference for tomorrow.

**CSG** is, by its very nature, a social value organisation. Everything we do has an impact on our environment & the communities we serve.

Being wholly owned by Kent County Council means that the money we make is returned to the public sector for re-investment into front-line services.

This in turn helps to support the people who are most in need.

### Social Value

We encourage our employees to volunteer within the community or for charitable institutions, by providing an annual volunteering day. We appreciate our employees' dedication to social value & are proud of all the work we have done so far. All our solutions are created to deliver products & services across the public sector, from hospitals to schools, local councils to care homes, and we provide access to suppliers who can help make a difference.

Social value has a 10% weighting within every single new framework, so we can be certain that we are awarding suppliers who are committed to contributing to communities.







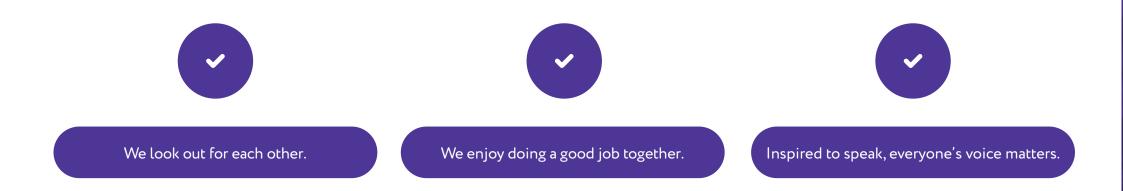






### Our Values

# Everyone is valued



We want everyone to feel welcomed, empowered, represented & included & that's why CSG has developed our Diversity, Equity, Inclusion (DEI) strategy.

As part of this strategy, CSG has created Employee Network Groups (ENG). These are voluntary, employee-led groups that aim to foster a diverse, inclusive workplace aligned with the organisation's mission, values, & goals. These groups are typically formed around shared characteristics or life experiences, such as:

Gender

Race or Ethnicity

LGBTQ+

Disability

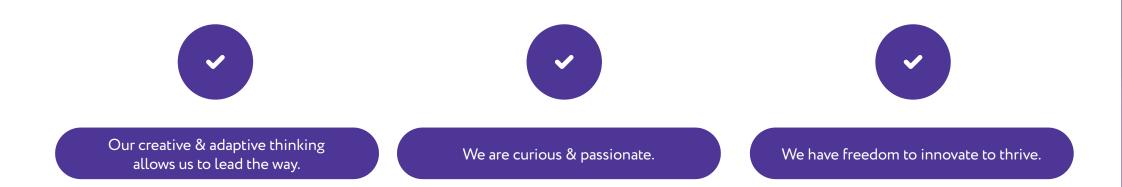
### The goals for these groups are:

- Measure What Matters: Track impact through data and engagement metrics to identify areas for improvement and celebrate successes.
- Foster Safe Spaces: Create environments where everyone feels valued, respected, and heard, allowing open and honest sharing of experiences, concerns, and ideas.
- Celebrate Diversity: Recognise and honour the unique contributions of all employees through events, education, and inclusive policies, fostering a culture of freedom to thrive.
- Break Down Barriers: Build connections and foster collaboration to create a more inclusive workplace, ensuring everyone feels valued and empowered.

### Commercial Services Group

## Our Values

### Freedom to thrive



We embrace the freedom to thrive by promoting creative and adaptive thinking through collaboration and flexible work environments.

We encourage and empower our people to understand that their voice matters, and they can explore new interests and bring innovative solutions to life.

### Thriving together

At Procurement Services, we hold a Collaboration Day once every quarter.

This event brings everyone together for a day filled with insightful information from across the business. More importantly, it integrates our teams, encouraging them to work closely on activities that emphasise collaboration, forward-thinking, and innovation.

These Collaboration Days not only foster a sense of unity and teamwork but also inspire creative solutions and strategic thinking, driving our business forward.



### Our Values

# Environmental, Social & Governance

### Our commitment:

As a proud part of **CSG**, we are committed to achieving our objectives through economically, environmentally & socially sustainable means. We endeavour to conduct our activities with integrity & demonstrate the highest ethical standards in our dealings with all stakeholders.

We believe in actions not words. Our ESG statement sets out how we promote responsibility for the environment, how we manage social and governance issues within **CSG**, whilst integrating ESG factors into our corporate operations and generate social & sustainable value.

### What does

ESG include? Human rights & modern slavery Health, safety & wellbeing Product quality & safety Employee engagement engagements equity inclusion belonging Supplied Bereit Community wealth Volunteering social Use of resources Corporate governance anernance. **ESG** Bribery, corruption, Travel & freight fraud & money ENVIRONNENTAL laundering Waste management Conflicts of interest Data Protection Renewable energy legal & regulatory the officiency Risk management Air and water bollution Transparency Net zero











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