

FINANCIAL LEASING SOLUTIONS

USER GUIDE

FRAMEWORK Y23029

Contract Period: 1st March 2025 - 28th February 2029

© 2025 Commercial Services Group

Copyright in this material vests in Commercial Services Group and must not be copied or otherwise reproduced without the prior written permission of Commercial Services Group.

Commercial Services Group disclaim any liability for any loss or damage that may arise as a consequence of the misuse or abuse of this material. Users of the material do so on the basis that they will seek their own independent advice on the relevance of the material for their particular requirements.

CONTENTS

SECTION 1	WHAT DOES THE FRAMEWORK COVER?	3	>
SECTION 2	WHO CAN ACCESS THE FRAMEWORK?	7	>
SECTION 3	ABOUT US	8	>
SECTION 4	HOW TO USE THE FRAMEWORK	9	>
SECTION 5	BENEFITS AND KEY POINTS	12	>
SECTION 6	AWARDED SUPPLIERS	13	>
APPENDIX A	CUSTOMER ACCESS AGREEMENT FORM	16	>
APPENDIX B	CONFIRMATION OF AWARD FORM	17	>
APPENDIX C	GDPR	18	>

CONTACT US

For enquiries relating to regulations and terms & conditions, please contact:

Laura Whelpdale-Edwards (Head of Leasing)
laura.whelpdale-edwards@csltd.org.uk | 01865 632141

Sobia Asad (Framework Manager)
sobia.asad@csltd.org.uk | 01622 942 841

For general enquiries, please contact:
psleasing@csltd.org.uk

THE AGREEMENT

In accordance with Public Contracts Regulations 2015 (PCR 2015), Kent County Council via Procurement Services have created a national framework (the agreement) for the supply and delivery of **Financial Leasing Solutions Y23029**

The framework period is 48 months
1st March 2025 to 28th February 2029

FTS Notice ref
2024/S 000-019331

FTS Award Notice ref
2025/S 000-020160

SECTION ONE – WHAT DOES THE FRAMEWORK COVER?

This framework provides a range of competitively priced, high quality, and compliant financial leasing solutions to the public sector. This framework has been split into 10 LOTs:

LOT 1

LOT 1 - Catering and Domestic Services Equipment

The LOT covers the provision of financial leasing solutions for catering and domestic services equipment, such as (but not limited to):

- Catering equipment
- Vending machines
- Water coolers
- Hot water boilers

LOT 2

LOT 2 - Courier and Logistics Equipment

The LOT covers the provision of financial leasing solutions for courier and logistics equipment, such as (but not limited to):

- | | | |
|--------------------|------------------|-------------------------|
| • Fork lifts | • Bins | • Barcode scanners |
| • Pallet jacks | • Containers | • RFID readers |
| • Conveyor systems | • Dock boards | • Stretch wrap machines |
| • Carts | • Dock seals | |
| • Pallet racking | • Dock levellers | |
| • Shelving | • Dock lights | |

LOT 3

LOT 3 - Education Services Equipment

The LOT covers the provision of financial leasing solutions for education services equipment, such as (but not limited to):

- | | | |
|--------------------------|--------------------------|-----------------------|
| • Audio visual equipment | • Literature displays | • Office furniture |
| • Display panels | • Classroom furniture | • Lockers |
| • Glass showcases | • Outdoor play equipment | • Cloakroom furniture |
| • Interactive boards | • Gymnasium equipment | |



LOT 4

LOT 4 - Estates and Facilities / Ground Maintenance Equipment

The LOT covers the provision of financial leasing solutions for estates and facilities/ ground maintenance equipment, such as (but not limited to):

- Patient trolleys and stretchers
- Pressure area care
- Furniture
- Estates plant and machinery
- Car park barriers/ticketing machinery
- Waste disposal
- Domestic appliances
- Washroom
- Industrial machinery
- Inventory tracking solutions
- Scrubber driers
- Tractors/trailers

LOT 5

LOT 5 - Green Technology Equipment (Renewable Energy and Energy Efficiency)

The LOT covers the provision of financial leasing solutions for green technology equipment (renewable energy and energy efficiency), such as (but not limited to):

- Solar
- Photo-voltaic and thermal
- Heat pumps
- Bio-mass
- LED
- Building control management technology

LOT 6

LOT 6 - ICT and Telecommunications Equipment and Software

The LOT covers the provision of financial leasing solutions for ICT and telecommunications equipment and software, such as (but not limited to):

- Network architecture
- Enterprise hardware
- Client hardware
- Radio
- Wi-Fi architecture
- Telecommunications
- Systems to support medical equipment
- Software
- Security
- Photocopiers
- Printers

WHAT DOES THE FRAMEWORK COVER?



LOT 7

LOT 7 - Laboratory and Pathology Equipment

The LOT covers the provision of financial leasing solutions for laboratory and pathology equipment, such as (but not limited to):

- Microscopes
- Auto-replenishment cabinets
- Tissue processors
- Mass spectrometers
- Chromatographs
- Pharmacy and pressure isolators
- Storage freezers
- Centrifuges

LOT 8

LOT 8 - General Medical Equipment (CRACOE and non-CRACOE)

The LOT covers the provision of financial leasing solutions for general medical equipment, such as (but not limited to):

- | | |
|-------------------------------|---|
| • Nuclear medicine | • Ventilators |
| • MRI scanners | • Anaesthesia |
| • CT scanners | • Dental capital |
| • Contrast injectors | • Architectural surgical medical systems |
| • Radiotherapy | • Neonatal incubators and related accessories |
| • Angiography and fluoroscopy | • ECG |
| • Lithotripters | • External defibrillator |
| • Bone densitometers | • Operating tables |
| • Digital mammography | • Patient monitoring |
| • Mobile image intensifiers | • Infusion pumps |
| • Static X-ray | • Renal/haemodialysis |
| • Mobile X-ray | • Bladder scanners |
| • Ophthalmology | • Robots |
| • Surgical microscopes | • Ultrasound |
| • Medical lasers | • Electrosurgical generators |
| • Flexible endoscopy | • Pharmacy robots |
| • Rigid endoscopy | • Surgical robots |

LOT 9**LOT 9 - Temporary and Semi-Permanent Buildings**

The LOT covers the provision of financial leasing solutions for temporary and semi-permanent buildings, such as (but not limited to):

- Demountable car parks
- Mobile trailers/cabins
- Storage buildings
- Portable offices
- Portable toilets and showers

LOT 10**LOT 10 - Vehicles**

The LOT covers the provision of financial leasing solutions for vehicles, such as (but not limited to):

- | | |
|------------------------------|-----------|
| • Ambulances | • Lorries |
| • Patient transport vehicles | • Buses |
| • Materials handling | • Coaches |
| • Construction | • Cars |
| • Trucks | • Vans |

SECTION TWO – WHO CAN ACCESS THE FRAMEWORK?

All public bodies have access to this agreement but may only do so with the agreement of the contracting authority. Those organisations who may wish to access this agreement will be the police service, the fire service, the NHS & NHS Trusts, third sector organisations, academic centres (including academies), publicly funded organisations and publicly owned private companies, operating within the geographic boundaries of the United Kingdom, Channel Islands and Northern Ireland. The agreement is also open for use by all other local authorities and public sector bodies.

Full details of the classification of potential contracting bodies and end users geographical areas and organisation classification can be found in the FTS notice.

<https://www.find-tender.service.gov.uk/Notice/019331-2024>

TO ACCESS THE FRAMEWORK AGREEMENT

Potential customers must complete the **Customer Access Agreement Form – Appendix A**

PCR 2015 Public Contracts Regulations 2015



Blue Light



Central
Government



Education



Local
Government



Healthcare



Housing



Government
Agencies



Voluntary
& Charities



Other

SECTION THREE – ABOUT US

Procurement Services is a trading function of the Commercial Services Group, a Professional Buying Organisation (PBO) and one of the largest trading organisations of its kind in Europe with a turnover in excess of £500 million. Tracing its roots back to 1902, as the supplies division of Kent County Council, the Commercial Services Group has grown organically to become one of the leading suppliers of products and services to the education and public sector, serving over 10,000 customers in 80+ countries. These include local government, education establishments, the care sector and the emergency services.

We are also a member of the Public Sector Buying Organisation (PSBO) Central Buying Consortium (CBC), a group of County, Borough and City Councils, including Kent County Council. The purpose of which is to improve the effectiveness, by co-ordination, of local authority purchasing with the object of effecting savings in public expenditure for the benefit of its members. CBC procures approximately £750m goods and services per annum.

WHY CHOOSE PROCUREMENT SERVICES?

We strive to offer the best customer experience to ensure that all public sector establishments are protected from the complications and risks associated with procuring high value products and services. Below are just some of the reasons why you should consider Procurement Services as your procurement specialists.



KNOWLEDGE

With over 100 years of collective experience dealing with the public sector, every member of staff at Procurement Services can call upon the vast amount of knowledge and experience we have as a team to ensure we can assist you with even the most complicated of queries.



SUPPORT

Every member of the Procurement Services team is just a phone call away. We are here whenever you need us to help support you through the tender process, offer advice or act on your behalf when liaising with suppliers.



CHOICE

We work with some of the top suppliers and manufacturers in the industry. Every framework has been thoroughly created to ensure that you, the customer, get the best terms and conditions from the best suppliers offering the best products and services on the market.



COMPLIANCE

All of our frameworks are national, fully compliant and adhere to the latest Public Contracts Regulations (2015). As well as being able to offer you full PCR 2015 compliance and strong buying power, we provide terms and conditions that are designed specifically for the public sector to protect you. There is no necessity to run a full tender as we have already done the hard work for you.



EASY TO USE

Our ready-made frameworks are convenient and simple for all customers to access. We help make the end-to-end procurement process as easy as possible to ensure everyone gets their desired outcome.

SECTION FOUR – HOW TO USE THE FRAMEWORK

This framework allows for customers to place their orders via direct award or further competition.

The customer is strongly advised to carry out their own due diligence before selecting whether they conduct a further competition or direct award with any of the awarded suppliers. The customer will determine the requirement, specification and award, based on the Most Advantageous Tender (MAT). Procurement Services takes no responsibility for the chosen contracting method of any individual customer.

If a customer chooses to proceed via the further competition process, it is strongly recommended they engage Procurement Services Leasing (Lifecycle Management Group Limited) to deliver a fully managed service. This will provide access to their extensive knowledge and expertise, ensuring the contract is procured compliantly and tailored to the customer's requirements.

Please note that this service will incur an additional cost, to be confirmed upon instruction. A supplier rebate will be payable to the contracting authority, (Procurement Services) and all additional costs will be clearly detailed in the contract to ensure full transparency.



DIRECT AWARD

Placing an order with any capable supplier awarded on the framework, without re-opening competition, following the criteria set out below.

Regulation 33(8)(a) of the Public Contracts Regulations 2015 (PCR 2015) sets out the criteria for making a direct award where a framework is concluded with more than one supplier:

- All the terms governing the provision of the works, services and supplies concerned are set out in the framework, and
- The objective conditions for determining which of the suppliers on the framework shall perform them are set out in the procurement documents.

In accordance with the above regulation, direct award orders may be placed under this framework provided the customer can meet any two of the following objective conditions:

- Customer is satisfied that, following their own due diligence, they can identify the supplier that offers best value for their requirement
- The supplier is able to supply the required services within the customers timescales
- The supplier achieved the highest total score during the evaluation process
- Services required are unique/exclusive to one supplier
- Continuity of existing services from an awarded supplier



FURTHER COMPETITION

Re-opening competition with all the capable suppliers awarded on the framework to determine the most appropriate supplier for a defined period of time or project.

The customer may choose to implement, amend or provide alternative terms and conditions to those contained within the supplier's proposed individual contract terms and conditions. Any such amendments or alternative terms and conditions will be contained within the further competition documents and/ the order/individual contract.

To comply with 'The Public Contracts Regulations 2015', customers re-opening competition under this framework the customer should follow the steps outlined below. Alternatively, Lifecycle Management Group can manage the entire process on your behalf.

Contact psleasing@csLtd.org.uk to access the team's extensive knowledge and expertise.

- 1 Invite all capable suppliers: The customer must invite all suppliers appointed to the framework who are deemed capable of delivering the specific requirement.
- 2 Prepare a detailed specification: The customer is responsible for drafting a specification or product brief that includes full details of the required works or products.
- 3 Issue the specification: The customer must send the specification/product brief to all eligible suppliers, clearly referencing the framework agreement. A reasonable and proportionate deadline should be set for the return of fully completed tender submissions.
- 4 Secure handling of responses: All responses must be kept secure and unopened until after the closing date and time for submissions. Any responses received after the deadline must be rejected without being opened.
- 5 Evaluate responses: Tender responses must be evaluated in line with the criteria set out in the original specification or product brief. The evaluation must use the same headline criteria as those applied to the original framework (or the relevant part), although customers may adjust weightings and introduce their own sub-criteria if appropriate.
- 6 Notify tenderers of the outcome: All tenderers must be notified of the result in writing. This should include brief feedback on where they scored well and where they did not.
- 7 Consider a standstill period: Although a formal standstill period is not mandatory for further competition under a framework, it is recommended. This helps mitigate the risk of legal challenge (e.g. a declaration of ineffectiveness), which could result in contract termination, fines, or compensation claims.
- 8 Financial due diligence (if appropriate): Further competition cannot be used to reassess general financial or technical standing, as this was evaluated during the framework award. However, financial due diligence may still be carried out (e.g. obtaining a financial report), provided it does not influence supplier selection.



ASSESSMENT CRITERIA HEADINGS

The headline criteria to be used at further competition stage shall be a combination of:

 Price  Quality of service/added value  Social value

Customers may add their own sub-criteria underneath these headings and select their own weightings that shall be relevant to their individual requirements.

Further Competition template

A further competition template is available from Procurement Services, please contact us on psleasing@csLtd.org.uk



LENGTH OF AN INDIVIDUAL CONTRACT

In accordance with the 'Public Contracts Regulations 2015' individual contracts based on a framework are to be awarded before the end of the term of the framework itself. The duration of the individual contract does not need to coincide with the duration of the framework, but might, as appropriate, be shorter or longer. In particular, the customer is allowed to set the length of individual contracts based on a framework taking account of factors such as the time needed for their performance, where maintenance of equipment with an expected useful life of more than four (4) years is included or where extensive training of staff to perform the individual contract is needed.

The individual contract terms and conditions will apply and will remain in force after the expiry of the framework until such time all individual contracts expire or are terminated.

SECTION FIVE – BENEFITS AND KEY POINTS



All our frameworks are free to access.



This framework is fully compliant with the Public Contracts Regulations 2015.



Authorised participants can re-open competition within the framework, removing the need for a full tender exercise or lengthy supplier evaluation each time they have a Financial Leasing Solutions requirement, saving time and costs associated with procurement exercises.



Direct award capability giving you a quick, easy and PCR 2015 compliant route to procurement.



The terms and conditions are safe and designed to protect you.



Free and full support on using the framework through the Procurement Services team.



You are able to benefit from aggregated spend and lower pricing based on the value of the overall contract, even on low spend orders.



The framework will be managed and monitored by Procurement Services (acting for Kent County Council) on behalf of our customers and your views and requirements will be taken into account when reviewing and developing the contract.



Social value is an increasingly important way in which we look to support our customers and communities throughout the UK. Social value is now a 10% weighting within every single new framework, so we can be certain that we are awarding suppliers who are committed to contributing to communities.

SECTION SIX – AWARDED SUPPLIERS

Y23029 Financial Leasing Solutions - Lot Summary

LOT 1	LOT 2	LOT 3	LOT 4	LOT 5
Catering and Domestic Services Equipment	Courier and Logistics Equipment	Education Services Equipment	Estates and Facilities / Ground Maintenance Equipment	Green Technology Equipment (Renewable Energy and Energy Efficiency)
CHG-MERIDIAN UK Ltd TP Leasing Ltd Triple Point Lease Partners	CHG-MERIDIAN UK Ltd TP Leasing Ltd Triple Point Lease Partners	CHG-MERIDIAN UK Ltd TP Leasing Ltd Triple Point Lease Partners	TP Leasing Ltd Triple Point Lease Partners	BPCE Equipment Solutions UK TP Leasing Ltd Triple Point Lease Partners

LOT 6	LOT 7	LOT 8	LOT 9	LOT 10
ICT and Telecommunications Equipment and Software	Laboratory and Pathology Equipment	General Medical Equipment (CRACOE and non-CRACOE)	Temporary and Semi-Permanent Buildings	Vehicles
CHG-MERIDIAN UK Ltd GE Healthcare Financial Services Ltd BPCE Equipment Solutions UK TP Leasing Ltd Triple Point Lease Partners	CHG-MERIDIAN UK Ltd GE Healthcare Financial Services Ltd Modality Group Ltd (previously AUE Ltd) BPCE Equipment Solutions UK TP Leasing Ltd Triple Point Lease Partners	CHG-MERIDIAN UK Ltd GE Healthcare Financial Services Ltd Modality Group Ltd (previously AUE Ltd) BPCE Equipment Solutions UK TP Leasing Ltd Triple Point Lease Partners	CHG-MERIDIAN UK Ltd Modality Group Ltd (previously AUE Ltd) BPCE Equipment Solutions UK TP Leasing Ltd Triple Point Lease Partners	BPCE Equipment Solutions UK TP Leasing Ltd Trio Leasing Triple Point Lease Partners

SECTION SIX – AWARDED SUPPLIERS



BPCE EQUIPMENT SOLUTIONS UK

To view supplier contact details

[VISIT HERE](#)



CHG MERIDIAN UK LTD

To view supplier contact details

[VISIT HERE](#)



GE HEALTHCARE FINANCIAL SERVICES LTD

To view supplier contact details

[VISIT HERE](#)



MODALITY GROUP LTD

To view supplier contact details

[VISIT HERE](#)



For more information on all suppliers visit here

AWARDED SUPPLIERS



SECTION SIX – AWARDED SUPPLIERS



TP LEASING LTD

To view supplier contact details

[VISIT HERE](#)



TRIO LEASING

To view supplier contact details

[VISIT HERE](#)



TRIPLE POINT LEASE PARTNERS

To view supplier contact details

[VISIT HERE](#)

FRAMEWORK FINANCIAL LEASING SOLUTIONS

FRAMEWORK REF Y23029

TO BE COMPLETED BY THE CUSTOMER

- On completion of this agreement form, Procurement Services will make available to the customer all details and documents relating to this framework.
- The customer will be entitled, at any time during the term of this framework, to order products/services as detailed in the framework.
- The customer will have full responsibility and ownership for each individual contract they award under this framework.
- Procurement Services will retain overall responsibility for the management of the framework.

DECLARATION

I/we accept all responsibility for both accessing and using the framework in accordance with its associated terms and conditions and in accordance with the Public Contracts Regulations 2015.

I/we agree that Procurement Services (acting on behalf of Kent County Council) have no responsibility, or liability, relating to our use of the framework.

I/we authorise Procurement Services to receive management information from the contracted supplier regarding the usage of this framework. This information shall be used by Procurement Services for contract management/administration purposes.

Name of purchasing organisation	
Address	
Customer name	
Customer signature	
Job title	
Email	
Telephone	
Estimated value £	
Length of contract (if applicable)	
Direct award or Further competition	
Supplier (if known)	
Product(s) or service(s) of interest	

Authorised by Procurement Services (on behalf of Kent County Council):

Name		Position	
Signature		Date	

PLEASE RETURN THE FORM TO psleasing@csltd.org.uk

To submit this form online, please download to pdf first to complete.

SUBMIT

LET'S KEEP IN TOUCH!

Please tick if you are interested in receiving information on our other frameworks and services from across the Commercial Services Group.

☐

WHERE DID YOU HEAR ABOUT US?



CONFIRMATION OF AWARD FORM



FRAMEWORK FINANCIAL LEASING SOLUTIONS
FRAMEWORK REF Y23029
TO BE COMPLETED BY THE CUSTOMER ONCE AN ORDER HAS BEEN PLACED WITH THE SUPPLIER.

This information shall be used by Procurement Services for contract management/administration purposes.

I confirm the details of the following award of contract under framework agreement reference Y23029.

Name of purchasing organisation	
Address	
Name (printed)	
Customer signature	
Date	
Job title	
Telephone	
Email address	
Description of items/service procured	
Awarded supplier	
Contract value £	
Length of contract	
Date of award (or period of award if you are commissioning a service to be provided over a period of time)	
Savings achieved £	
Benefits you gained by using the framework	
Are you happy to be contacted by Procurement Services to discuss your experience of using the framework?	YES <input type="checkbox"/> NO <input type="checkbox"/>

PLEASE RETURN THE FORM TO psleasing@cs ltd.org.uk

To submit this form online, please download to pdf first to complete.

SUBMIT

APPENDIX C – GDPR



WE ARE COMMITTED TO PROTECTING YOUR PRIVACY.

We take your privacy seriously and will only use any personal information that we collect from you, or that you provide, relating to the products and services you have requested from us, or whereby you make an enquiry about our products or services.

As the contracting authority for framework Y23029 Financial Leasing Solutions, we have included a GDPR data protection legislation clause in the framework and individual contract terms and conditions.

However, we recommend that any framework users/member authorities should complete their own due diligence to ensure the suppliers they are purchasing from can provide 'sufficient guarantees' that the requirements of GDPR will be met and the rights of data subjects protected.

PRIVACY NOTICE

For more information on our Privacy Notice please go to the following link:

www.commercialservices.org.uk/privacy-policy/



To see the Privacy Notices of our trusted third party suppliers please visit their individual websites.

PROCUREMENT SERVICES FRAMEWORKS

Procurement Services offer fully PCR 2015-compliant, simple-to-use frameworks. With full, free procurement support, ensuring you can operate with complete peace of mind. Further competition service provided by our procurement experts is available.

With over 20 years of experience we'll ensure you have everything you need and are able to make the best decisions for your organisation. Our free, impartial advice will save you time and money.

We look forward to working together.

Thanks for choosing Procurement Services as your trusted partner.

We can support and guide you through your purchase, offering security and peace of mind.

Tarryn Kerr

Director of
Procurement Services

WHY CHOOSE PROCUREMENT SERVICES?

- ✓ Market-leading frameworks
- ✓ Complete peace of mind
- ✓ Continued support for the life of your individual contract
- ✓ All frameworks are PCR 2015-compliant and adhere to government guidelines
- ✓ Full tender process already completed
- ✓ All our suppliers are fully approved
- ✓ Complete public sector solutions



0808 281 9439



psleasing@csltd.org.uk



www.procurementservices.co.uk